

BOARD OF SCHOOL DIRECTORS

WORK SESSION
TUESDAY, FEBRUARY 8, 2022
7:00 PM

MINUTES

Call to Order

President Theresa Lydon called the meeting to order at 7:00 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mrs. Donahue, Ms. Evans, Mr. Hill, Mr. LaPorte, Mrs. Lydon, Mr. Raso, Mrs. Shaw and Ms. Snyder. Also present were Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Director of Finance and Human Resources/Board Secretary; Mr. Michael Brungo, Solicitor and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.

Ms. Lindsey was absent.

Public Comment

Public Comment

Elizabeth Buschbacher Re: School Code
Dormont Masks in Schools

Board President's Report

BOARD PRESIDENT'S REPORT – Mrs. Theresa Lydon

The following action items will be considered at the February 15, 2022 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes

BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of January 11, 2022 and the Business/Legislative Minutes of January 18, 2022.

For Information Only

FOR INFORMATION ONLY

- Parkway West Career and Technology Center Report *Ms. Annie Shaw*
- SHASDA Report *Mr. Santo Raso*
- PSBA/Legislative Report *Mrs. Theresa Lydon*
- News from the Boroughs

Executive Session

EXECUTIVE SESSION – There was no Executive Session prior to this evenings Work Session.

Superintendent’s Report

SUPERINTENDENT’S REPORT – Dr. William P. Stropkaj

The following action items will be considered at the January 18,2022 Business/Legislative Meeting:

BOARD ACTION REQUESTED

PD

PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following Professional Development request:

Mrs. Sarah Welch	PenSPRA Annual Symposium Conference Center Shippensburg University Shippensburg, PA 17257 March 30 – April 1, 2022	\$630.00
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Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

The following action items will be considered at the February 15, 2022 Business/Legislative Meeting:

School Dentist Services

SCHOOL DENTIST SERVICES

It is recommended that the Board approve the Agreement between the Keystone Oaks School District and **Dr. Evan Hall**, as the school dentist for the 2021/2022 and 2022/2023 school year at a cost of \$30.00 per dental exam.

For Information Only

The District will pay an annual fee of \$300.00 for the use of sterilized equipment.

- A discussion was had regarding School Dentist Services.

Personnel Report

PERSONNEL REPORT – Mrs. Theresa Lydon & Mrs. Annie Shaw

The following action items will be considered at the February 15, 2022 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Appointment

APPOINTMENT

1. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of:

Melinda Connolly
Nurse – Districtwide
Effective – February 14, 2022
Salary - \$45,500.00 (M, Step 1) (Pro-rated)

Mentor Teacher

MENTOR TEACHER

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following mentor teacher and stipend payment for the 2021/2022 school year:

Year 1 Inductees

Kathy Morrow \$263.00

Teaching Load

TEACHING LOAD COMPENSATION

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals' compensation for the first semester of the 2021/2022 school year:

1. Secondary Teacher Stipends for Class Sizes at 30 or Above

John Murphy \$2,000.00
Jeff Sieg \$943.00

2. Secondary Teacher Stipends for Teacher 7 out of 8 Periods

Kevin Gallagher \$1,000.00
Matthew Paradise \$1,000.00

3. Elementary Teacher Stipends for First Semester

William Opperman \$1,000.00
Melissa Purkiss \$3,000.00
Kristie Rosgone \$4,000.00
Michael Shuck \$2,000.00

For Information Only

Stipend amounts listed above are calculated on a per class basis and bargaining unit members are compensated \$1,000.00 per class that meets the criteria listed above. Pro-rated stipends indicate a portion of the semester met the above criteria.

Finance Report

FINANCE REPORT – Mrs. Theresa Lydon

The following action items will be considered at the February 15, 2022 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JANUARY 31, 2022

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of January 31, 2022 (Check No. 66173-66375)	\$3,331,081.18
B. Food Service Fund as of January 31, 2022 (Check No. 9616-9623)	\$52,240.28
C. Athletics as of January 31, 2022 (Check No. 3319-3325)	\$6,493.68
D. Capital Reserve as of January 31, 2022 (Check No. 1650)	\$3,350.00
TOTAL	\$3,393,165.14

RFP Copiers

REQUEST FOR PROPOSAL (RFP) FOR MULTI-FUNCTIONAL COPIERS AND MAINTENANCE SERVICE

It is recommended that the Board approve the advertisement of a RFP on the District’s website for the leasing of multi-functional copiers, copying services, and maintenance services of all devices throughout the District.

Special Ed Transportation

ADVERTISEMENT FOR BIDS FOR SPECIAL EDUCATION TRANSPORTATION

It is recommended that the Board approve the advertisement of bids for the contracted school bus transportation for special transportation runs and Act 372 students.

Crowdstrike Complete

PURCHASE OF CROWDSTRIKE COMPLETE

It is recommended that the Board approve the purchase of CrowdStrike Complete at a cost of \$49,205.00 for one year to enhance the cyber security protection of the District.

- A discussion was had regarding the purchase of CrowdStrike Complete.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2021 – 2022 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2021-2022 BUDGET TOTAL	2021-2022 7 MONTH JANUARY/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 31,108,214	\$ 28,272,118	\$ (2,836,096)
7000	State Revenue Sources	\$ 11,886,363	\$ 6,225,665	\$ (5,660,698)
8000	Federal Revenue Sources	\$ 691,742	\$ 1,027,312	\$ 335,570
Total Revenue		\$ 43,686,319	\$ 35,525,095	\$ (8,161,224)
Expenditures				
100	Salaries	\$ 17,908,098	\$ 8,174,034	\$ 9,734,064
200	Benefits	\$ 11,215,351	\$ 4,782,924	\$ 6,432,427
300	Professional/Technical Services	\$ 1,805,796	\$ 792,941	\$ 1,012,855
400	Property Services	\$ 1,117,100	\$ 595,600	\$ 521,500
500	Other Services	\$ 5,855,294	\$ 2,599,393	\$ 3,255,901
600	Supplies/Books	\$ 1,469,483	\$ 850,524	\$ 618,959
700	Equipment/Property	\$ 420,929	\$ 453,626	\$ (32,697)
800	Other Objects	\$ 347,620	\$ 280,206	\$ 67,414
900	Other Financial Uses	\$ 3,958,000	\$ 2,644,350	\$ 1,313,650
Total Expenditures		\$ 44,097,671	\$ 21,173,597	\$ 22,924,074
Revenues exceeding Expenditures		\$ (411,352)	\$ 14,351,498	\$ 14,762,850
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JANUARY 31, 2022

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 01/01/2022	\$ 109,586.52	\$ 26,282.22
Deposits	\$ 1,243.26	\$ 3,297.31
Subtotal	\$ 110,829.78	\$ 29,579.53
Expenditures	\$ -	\$ 6,493.68
Cash Balance - 01/31/2022	\$ 110,829.78	\$ 23,085.85

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF JANUARY 31, 2022

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,499,690
PAYROLL (pass-thru account)	\$ 5,485
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 23,086
PLGIT	\$ 10,824,670
FNB MONEY MARKET	\$ 5,408,121
PSDLAF	\$ 162,303
INVEST PROGRAM	\$ 181,733
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,988,987
COMPENSATED ABSENCES	\$ 431,069
	\$ 20,525,143
CAFETERIA FUND	
FNB BANK	\$ 205,410
PLGIT	\$ 429,543
	\$ 634,953
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 44,707
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 801
	\$ 45,508
GRAND TOTAL	\$ 21,205,604

**Activities & Athletics
Report**

ACTIVITIES & ATHLETICS REPORT – Mr. Thomas LaPorte

The following action items will be considered at the February 15, 2022
Business/Legislative Meeting:

BOARD ACTION REQUESTED

Competitive Event

COMPETITIVE EVENT

It is recommended that the Board approve the following competitive event:

FBLA – State Competition (Level II)

Hershey, PA

April 10 – April 13, 2022

Number of Students – 7

Activity Sponsor – Joshua Kirchner

District Funds Requested for Students - \$1,750.00

District Funds Requested for Activity Sponsor - \$947.00

Total District Funds Requested - \$2,697.00

- A discussion was had regarding the Competitive Event.

Adjournment

ADJOURNMENT

On the motion of Mrs. Donahue, seconded by Mr. Raso, the meeting was adjourned at
7:17 p.m.

Motion passed 8-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary